

Credit Account Application Form

Reliable solutions

Please complete this document to the best of your ability, leaving blank any sections or items which do not apply to your company. Please attach any supporting documents and/or information. Completed and signed applications should be returned to creditcontrol@hitachicm.co.uk

Terms and Conditions

Compliance is at the forefront of our corporate culture and ensuring that we as a company continue to carry out our business operations in an ethical fair manner. We recognise our duty of care to: **Economic value, Environmental value, Social value and Human value.**

The Company has a zero tolerance policy any involvement in anti-social transactions which seeks economic advantage by using violence, force or fraudulent means, whether under economic, social, political or any other pretext. In addition, the Company has a zero tolerance policy towards slavery and human trafficking and is committed to maintaining and improving processes to ensure that slavery and human trafficking is not taking place anywhere in our organisation, our supply chain or products.

The Company endeavours to ensure that stringent export control measures are in place to ensure our products and services do not enter restricted territories and products entering self-regulated areas are appropriately reported.

We reserve the right to terminate our relationship with other individuals and organisations working on our behalf if they breach this policy.

Credit will not be granted until the application form has been fully completed and references taken up and reviewed.

You are required to settle your account/invoices due by the due date shown on your invoice or statement. Where you exceed your credit terms, the Company reserves the right to charge interest at a daily rate of 5% above the Barclays Bank Plc base rate, accruing daily. Continually late paying accounts will be closed. Failure to comply with these terms and conditions may result in the withdrawal of credit facilities and any sums outstanding will become immediately payable, in full, upon notice, the customer will also lose benefit of any previously agreed discounts or special terms.

Periodic reviews will be conducted to monitor account activity. Accounts that have not traded for 12 months will be reviewed. Accounts will only be re-opened after up-to-date application has been submitted and reviewed.

Goods correctly supplied will only be accepted for return at the discretion of the management, in which case a handling charge will be applied. Special order parts can not be returned for credit.

In the event of short delivery or any other grievance, the Company should be notified within seven days from date of invoice/delivery. Failure to do so will result in that and future claims being dismissed.

The company reserves the right to amend and/or withdraw credit facilities and Demand immediate payment of all monies outstanding, at their discretion.

Application

Section 1 - Company Details - Please provide your company details. Please also include a copy of your Company Letterhead together with this application.

Trading Name:			
Trading Address:	Registered Office Address		
Post Code:	Post Code:		
Country:	Country:		
VAT Reg No:	Company Reg No:		
Description of business			
Type Of Business (Please tick relevant box)	<input type="checkbox"/> Limited Company, <input type="checkbox"/> Partnership, <input type="checkbox"/> Sole Trader	No of years trading	<input type="text"/> Years / <input type="text"/> Months

Section 2 - Contact Details - Please provide details below of company contacts.

We will only use your business contact details for legitimate business purposes. For more details on how we will use your data, please view our privacy policy on our website www.hitachicm.co.uk/privacy-policy

	Name	Position	Telephone Number	Email Address
Sales contact				
Management contact				
Accounts contact				

In consideration of our commitment to reducing our carbon footprint and the impact which our business has on the environment, we will only issue digital copies of invoices, statements and letters. This is done through our through our email system in pdf format to your registered email address. Please provide the email address (s) which you require communications to be sent to:

Invoices and Letters	
Statements	

Section 3 - Credit Terms - Please provide details of your application

Amount applied for:	£	Terms applied for:	End of Month: <input type="checkbox"/> 30 Days, <input type="checkbox"/> 45 Days, <input type="checkbox"/> 60 Days
How will you pay:	<input type="checkbox"/> BACS <input type="checkbox"/> Cheque <input type="checkbox"/> Card		

Application

Section 4 - Trade References

In order to support your credit account application we may contact one or more trade references. Please provide details below of two trade references who you currently trade with under credit terms. The references you provide in this section should ideally extended equivalent terms or above the amount you have stated in section 3. We will not accept trade references with whom you deal with on a cash basis.

Company Name:		Company Name:	
Trading Address:		Trading Address:	
Post Code:		Post Code:	
Telephone Number		Telephone Number	
Fax Number		Fax Number	
Email Address		Email Address	
Related party	<input type="checkbox"/> Yes <input type="checkbox"/> No	Related party	<input type="checkbox"/> Yes <input type="checkbox"/> No

Section 5 Export

Do you currently export goods and/or services Yes Please complete below No Please go to section 6

Please provide details of the products and services supplied, and the regions you supply to:

<input type="checkbox"/> Europe	<input type="checkbox"/> Americas	<input type="checkbox"/> Central Asia	<input type="checkbox"/> Australia and New Zealand
<input type="checkbox"/> Middle East and North Africa	<input type="checkbox"/> Latin America and the Caribbean	<input type="checkbox"/> East Asia and Pacific	<input type="checkbox"/> Other
<input type="checkbox"/> Africa	<input type="checkbox"/> Central America	<input type="checkbox"/> South Asia	
<input type="checkbox"/> South Africa	<input type="checkbox"/> South America		

Products and Services sold to Restricted Areas

Please provide details of the products and services supplied, and the countries you supply to:

<input type="checkbox"/> Afghanistan	<input type="checkbox"/> Cuba	<input type="checkbox"/> Iraq	<input type="checkbox"/> Sudan
<input type="checkbox"/> Central Africa	<input type="checkbox"/> Eritrea	<input type="checkbox"/> Lebanon	<input type="checkbox"/> Somalia
<input type="checkbox"/> Dem. Republic of the Congo	<input type="checkbox"/> Iran	<input type="checkbox"/> Libya	<input type="checkbox"/> Syria

Estimated annual value of turnover made to restricted areas in GBP

Products and Services sold to Self-regulated areas

Please provide details of the products and services supplied, and the countries you supply to:

<input type="checkbox"/> China	<input type="checkbox"/> Jordan	<input type="checkbox"/> United Arab Emirates	<input type="checkbox"/> Israel
<input type="checkbox"/> India	<input type="checkbox"/> Pakistan	<input type="checkbox"/> Venezuela	<input type="checkbox"/> Russia

Estimated annual value of turnover made to self-regulated areas in GBP

Section 6 - Confirmation

This section should be completed by the owner, director or officer of the company making the application. I / we accept that this information supplied in the course of this application may be passed to a third party for the purposes of credit, reference checking or recovery and that information may be reviewed from time to time, in the future. I/we accept the above Terms and Conditions of Credit Facilities.

Name	Position	
Signature	Date	